

CITY OF PERHAM

125 Second Avenue NE * PO Box 130 * Perham, Minnesota 56573 * Phone (218) 346-4455 * Fax (218) 346-9364

Submittal Document Checklist New Home/ Addition

Property Owner: _____ Phone : _____

Contractor: _____ Phone: _____

- 2 Sets of building plans
- Site Plan showing all property lines, property dimensions, existing buildings, proposed new structures with distances from property lines.
- Floor plans showing all rooms with dimensions, room use, kitchen and bathroom layout, stair details (width, headroom, rise, run, nosing, handrail location), smoke and carbon monoxide detector locations.
- All exterior elevations showing roof pitch, foundation/ floor elevation, grading, and decks.
- Wall section from bottom of foundation to roof showing footing (size, mix, reinforcement), foundation type, foundation water proofing, foundation insulation, floor system type, rim joist insulation, stud size & spacing, stud insulation & vapor barrier, exterior sheathing, weather resistant barrier, exterior cladding, roof structure, attic ventilation, roof sheathing, ice & water shield, roofing underlayment, roofing product.
- Minnesota Energy Compliance Certificate
- Window schedule documents (from supplier)
- Floor system & roof system drawings and cut sheets (from manufacturer)