

**PERHAM CITY COUNCIL
REGULAR MEETING MINUTES
October 14, 2019**

The regular meeting of the Perham City Council was called to order by Mayor Meehl at 5:15 pm in the Council Chambers of the City Administration Building at 125 Second Avenue NE, Perham, Minnesota, all members of the Council having been duly notified of the meeting and the business to be transacted. Council Members present were Meehl, Johnson, Lehmkuhl, and Schmidt.

Council Members absent: Spencer

Staff present: City Manager Smith, Finance Officer Stokke, Public Works Director Meece, Public Works Water/Wastewater Foreman Schossow, and Administrative Assistant Hoeft.

Others present: City Engineer Berube

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Meehl requested all in attendance rise for the Pledge of Allegiance.

CITIZENS CONCERNS

Mayor Meehl stated Council will recognize citizens who may have items for the Council. Citizens please state your name and address for the record. There were no citizen concerns.

APPROVAL OF AGENDA

Mayor Meehl stated Council Members and Staff may add items to the Agenda which requires Council action.

On a motion by Council Member Johnson, seconded by Council Member Schmidt and carried without a dissenting vote, the Council approved the agenda as presented.

CONSENT AGENDA

Mayor Meehl stated all items listed with an asterisk (*) will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved the consent agenda as presented.

***APPROVAL OF MINUTES**

Council approved the minutes of the Regular Meeting of the Council held on September 9 and Special Meeting minutes from September 25, 2019.

APPROVAL FOR PAYMENT OF CITY CLAIMS

Mayor Meehl stated Council may wish to approve payment of Prepaid and Unpaid City Claims. Finance Officer Stokke noted the following additional claims: East Otter Tail Soil and Water in the amount of \$5,874.49; R.L. Larson Excavating in the amount of \$189,429.18; US Bank in the amount of \$500.00; and US Bank in the amount of \$500.00 bringing the total Unpaid Claims to \$961,413.17.

On a motion by Council Member Schmidt, seconded by Council Member Lehmkuhl and carried without a dissenting vote, the Council approved payment of Prepaid and Unpaid City Claims in the amount of \$1,133,479.10 for the month of September 2019.

***3.2 LIQUOR LICENSE**

Council approved a 3.2 Liquor License for Family Dollar Inc. contingent upon all fees and legal requirements being met as required by the City and State of Minnesota's Liquor Control Board.

***LADY SLIPPER GARDEN CLUB DONATION**

Council approved Resolution 2019-45 entitled "Resolution In The Matter Of Accepting A Donation From Lady Slipper Garden Club, Perham, MN" to accept a donation in the amount of \$200 from the Lady Slipper Garden Club to be used for Boedigheimer Park.

***ACCEPTANCE OF PERHAM LAKESIDE GOLF CLUB INCOME STATEMENT**

Council accepted the PLGC's Income Statement for August 2019.

***ACCEPTANCE OF PERHAM AREA COMMUNITY CENTER'S FINANCIAL REPORTS**

Council accepted the PACC's Financial Reports for August 2019.

***ACCEPTANCE OF THE CITY'S FINANCIAL REPORTS**

Council may wish to accept the following City Financial Reports: Cash Balance and Investment Summary, Budget Summary – Revenue and Expense, Enterprise Financials and the Utility Aging Report for September 2019.

REZONING OF SHEARER'S SNACKS PROPERTY

Mayor Meehl stated Council may wish to consider approving an ordinance to rezone property owned by Shearer's Snacks from Residential Two Family (R-2) to Industrial (I) to accommodate continued and consistent development of the area.

Council Member Lehmkuhl noted the property owned by Shearer's Snacks was previously owned by Eugene Malikowski. The Planning Commission held a Public Hearing and approved the rezoning of the property from Residential Two Family to Industrial.

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved Ordinance 409 entitled "Rezoning City Of Perham, Minnesota Shearer's Snacks Property An Ordinance Revising Ordinance No. 286 Entitled Land Use (Zoning) City Of Perham, Minnesota."

CITY ENGINEER MONTHLY UPDATE

City Engineer Berube gave an update on various projects.

County 8 Closure

The roadway has been opened to traffic following final pavement construction in September. City Staff replaced signage on posts that will remain permanent, including the stop signs at the intersections of Sixth and Main Street (EMS), and Second and Third Northeast (Library). Remaining signage was left for ITS (traffic control contractor) to come and remove. They began the removal items last week, but will have to come back to complete the removal of signage along the route.

Second Avenue Southwest

The final pavement and turf establishment was completed over the last month. Signage has been replaced, with select new signage installed. A correction and completion list is being finalized with a number of items to be addressed.

Northeast Industrial Park

Survey is nearly complete for the Industrial Park project, following the completion of the survey, design of the project will begin. City Manager Smith and I attended the Perham Township meeting earlier this month to discuss the project and upcoming components as it relates to 450th/11th Avenue. We will continue to provide updates to the Township as design progresses.

Zorbaz Lift Station

A final easement has been prepared by Compass in order to provide access to the improvements from last fall/early winter. The easement will be signed by the City and property owner to ensure access and allow future improvements/repairs if necessary.

Prairie's Edge Phase 2

The plans have been completed and submitted to the various State agencies for approval. Submittals have been received and returned to the pipe supplier and concrete supplier for construction related items. It is anticipated that the construction will commence later this week.

INFORMATION AND ANNOUNCEMENTS

Hydrant Flushing will take place from Sunday, October 27 – Friday, November 8

The Committee of the Whole is scheduled for Wednesday, October 30 @ 5:15

The City Offices will be closed Monday, November 11 in observance of Veteran's Day

The next regular Council Meeting is scheduled for Tuesday, November 12 @ 5:15

The 2019 CGMC Fall Conference is scheduled for November 14 – 15 at Arrowwood Resort in Alexandria. Please let Heather know as soon as possible if you would like to attend.

ADJOURNMENT

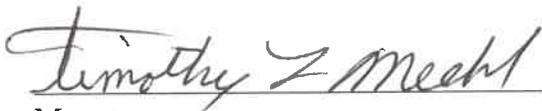
Mayor Meehl adjourned the meeting at 5:30 pm.

Respectfully submitted by,



Heather Hoef
Administrative Assistant

ATTEST:



Mayor