

# CITY OF PERHAM

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125 Second Avenue N.E. • P.O. Box 130 • Perham, Minnesota 56573 • www.cityofperham.com  
Phone 218-346-4455 • Fax 218-346-9364 • Toll Free 877-864-7963 • MN Relay Service TDD 800-627-3529

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## MEMORANDUM

DATE: August 22, 2024

TO: City Council Members

- Tim Meehl	- Brien Meyer
- Fred Lehmkuhl	- Brad Schmidt
- Eric Spencer	

RE: Meeting Notice

A Council Committee of the Whole Meeting is scheduled for **August 28, 2024 at 5:15 pm immediately following a Special Council Meeting**. This meeting is for discussion purposes only. No Council action will be taken.

Our Agenda will include:

1. Call To Order
2. Approval of Minutes from July 31, 2024. (Enclosure)
3. Budget Preview
4. Council Comments/Reports

POSTED 8/22/2024

**COMMITTEE OF THE WHOLE MEETING MINUTES**  
**July 31, 2024**

**DRAFT**

Mayor Meehl called the Committee of the Whole Meeting to order at 5:25 p.m. on July 31, 2024 in the Perham City Hall Council Chambers located at 125 2<sup>nd</sup> Avenue NE and via Zoom, all members of the Council having been duly notified of the meeting, and the business to be transacted. Council Members Meehl, Lehmkuhl, Spencer, Schmidt and Meyer were present.

Staff members present: City Manager Smith, Liquor Store Manager Arvidson, Public Works Director Schossow, EDA Director Murdock, Librarian Ladwig, Police Chief Gritz, Fire Chief Johnson and Clerk Hoeft.

Others present: City Engineer Berube, Otter Tail County Commissioner Dan Bucholz, Robert Williams, Diane Sazama, Tom Hammers and Tim Grape and Steve Mikkelson representing the MPCA.

**Approval of Minutes**

On a motion by Council Member Meyer, seconded by Council Member Spencer and carried without a dissenting vote, the Council approved the meeting minutes for June 26, 2024.

**MPCA – Arsenic Removal Project Update**

Steve Mikkelson and Tim Grape, representing the MPCA, were in attendance to update Council on remedial work planned at the Perham arsenic site at 665 3<sup>rd</sup> Avenue SE. Arsenic contaminated groundwater was first identified in 1972 as a result of grasshopper bait that was buried in a shallow pit in the southwest corner of what was then the Otter Tail County Fairgrounds in 1947. Hammers Construction purchased the property in 1971 and erected an office and construction warehouse on the property with a water well. Several employees suffered from arsenic poisoning after drinking the contaminated drinking water. A monitoring well network was installed and sampled to monitor the groundwater plume following a pit excavation in 1985. In 1997-1998, a system was installed at the site to remove and treat arsenic contaminated groundwater and ongoing operation and maintenance of the pump and treat system has occurred since with monitoring being done quarterly to semi-annually.

\$8 million in bonding funds have been appropriated from the 2020 legislative session to excavate the remaining contaminated soil source area at the site. The MPCA plans to demolish the structures on the property this fall to prepare for the site excavation in 2025. It will be the responsibility of the contractor to dispose of the contaminated soil at an approved landfill. After excavation of the site and monitoring has been done, the rabbit shed, owned by the Perham Fair Board, will be reconstructed and the property will be sold.

**Council Comments/Reports**

Librarian Ladwig stated that the Children’s Summer Reading Program is finishing up and prizes are being distributed. The book on the Arvig bike trail has also been changed for the next few weeks.

Liquor Store Manager Arvidson stated that July has been a record-breaking month with over \$300,000 in sales over the 10-day Fourth of July holiday period. EDA Director Murdock and Building Official Riewer recently did a walkthrough of Landmark and made a list of repairs and maintenance that needs to be done. Branding counter wraps have also been installed by a vendor and store pick liquors similar to last year's tequila specifically branded for Landmark Liquors will continue with a possible barrel split with the Battle Lake Liquor Store. The store has also been busy with WeFest coming up this weekend.

Public Works Director Schossow stated lawnmowing has been busy and after three (3) hours, the new mower had broken down, but the vendor was quick to come out and fix it. Irrigation at the ponds has been going well and patching and tree trimming continue. Gas installations have also been going well.

Police Chief Gritz stated that they've been busy with policy updates. Brady Sazama has received training to be a use of force instructor, so more training will be taking place. Manny will also be resuming his SRO duties in the next month when school resumes. The new trucks will be delivered tomorrow and should be outfitted in the next four (4) to five (5) weeks. Speed signs were also discussed after an inquiry by Council Member Meyer.

EDA Director Murdock stated that Council will see the replat application for Cherry Lane, a residential development for eight (8) single family lots, after Planning Commission held a public hearing and approved Council recommendation for approval at the August Council meeting. Murdock also stated that nine (9) SHRIMP grant applications have been received and approved for \$5,000 matching grants for repairs to single family rentals and he recently held a Jobs Committee meeting with area HR representatives and found that application flow has been good but finding housing and childcare for employees has been difficult. Applications received from Hispanic and Latinos has also increased, and the high school is implementing a Diploma +1 program in an effort to have students graduate not only with a diploma, but an additional accreditation such as a CDL or another certificate. Murdock also discussed the building maintenance both he and Building Official Riewer have been working on at both Landmark and City Hall. Bids are currently being sought for the re-covering of awnings and the repair and repainting of windows at City Hall.

City Engineer Berube stated that Main Street seeding is taking place and work continues on the East end of the project near Seventh Avenue Southeast by Crane Johnson. The road is being lowered to alleviate flooding issues in that area. RL Larson should have an updated schedule for the next four (4) to six (6) weeks.

Clerk Hoeft reminded Council that filing for the Mayor and two (2) City Council positions opened yesterday and continues through August 13. A completed Affidavit of Candidacy and a \$2.00 filing fee are required.

Otter Tail County Commissioner Bucholz stated that they're unusually busy which he attributes to it being an election year. Commissioner Districts One (1), Three (3), and Five (5) are up for reelection.

Council Member Spencer stated that no Park Board meeting was held this month, so they will be meeting in August to discuss plans for the next year.

City Manager Smith stated that work continues on Ordinance updates.

**Adjournment**

On a motion by Council Member Lehmkuhl, seconded by Council Member Schmidt and carried without a dissenting vote, Mayor Meehl adjourned the meeting at 6:09 pm.

Respectfully submitted by:

Heather Hoeft  
Clerk

## Public Works Committee of The Whole Report August 2024

Water usage for the month of July 2024 was **49.438 MG for an average of 1.595 MGD**. The usage is about 6 million gallons less than July of 2023.

Wastewater flow for July 2024 was **22.811 MG for an average of 0.736 MGD**. The flow is up 1MG compared to July of 2023. There were **Two (2)** Industries that were out of the agreement limits that they agreed to which resulted in penalties being charged. One industry was over on their PH, BOD and TSS. The other industry was over on their PH, TSS and BOD. The loading going to the ponds is still well within the limits. Irrigation on the fields is going well. We have had some repairs to the irrigators but nothing serious.

The routine sweeping of Main Street on Mondays and then going into the neighborhoods on a schedule is happening. Painting is going well. Potholes are being patched as they show up. The annual seal coating is scheduled for the middle of August.

The mowing has been busy with the wetter weather, but we have been doing a good job keeping up. We will look to do some tree trimming later in September. We will start shutting off park irrigation systems in September.

The gas area has started to pick up with new installations and we have around 40 new installations so far. Michels Utility Services was able to finish up replacing old steel line services that were under buildings or giving us CP problems in the first week of August. The guys are still working on finishing up the annual surveys of the gas system.

Jeremie Schossow  
Public Works Director



## Committee of the Whole Report

To: Mayor and Council Members  
From: Patti Stokke  
Date: 8/19/2024

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### **Audit/Budget/Levy/TIF Reporting**

The TIF reports were submitted to the State of Minnesota. The disclosures were published in the paper and information has been sent to the County Auditor as required.

We have started the budget process. All department heads have received their budget worksheets and will be submitting them to us for review.

### **Accounting**

#### Grants/PFA Loans/Bonds

**HUB Project** – We have received \$5,999,500 from the DEED HUB Grant to date. The remaining un-drawn portion is \$500, this amount was withheld from our final request. We have contacted DEED to see what we can do to get this grant finalized. All final paperwork on our end has been submitted to close out this grant. We are just patiently waiting to hear back and close out this grant.

**Airport O & M Grant** – After receiving the most recent reimbursement request of \$5,116.85, the remaining unexpended balance for FY2024 is \$5,215.54.

**Fire Department Training & Education Grant** – The unexpended amount for FY2024 was \$2,465.00. FY2025 department awards have not yet been released.

#### Local Option Sales Tax

We received \$2,769,398.35 for 2020-2023. To date we have received \$391,217.70 in 2024.

### **Utilities**

#### Energy Conservation

Frontier Energy continues to work with all commercial/industrial customers to recognize natural gas savings and offer incentive rebates.

### **Technology**

We continue to work with Lakes Country Service Cooperative (LCSC) on any technological upgrades and solutions.

### **Other**

All other business is as usual.

If you have questions, please give me a call at 346-9797, stop in, or send an email to [pstokke@cityofperham.com](mailto:pstokke@cityofperham.com).

8/21/24

## LIBRARIAN'S REPORT

Re: August Committee of the Whole Meeting

### GENERAL OPERATIONS:

- In July we had approximately 4,096 people through the door. We checked out 4,823 print items and 1,144 electronic downloads for a monthly total of: 5,967.
- Upcoming programs or projects on which I'll be working this month include: Community Survey; New Photocopier contract; Personnel reviews; Fall & Holiday programming; and Picture Book Parade sign change (last one of the season, I think).
- We just replaced the Picture Book Parade book this week. The new book is Sheep Take a Hike by Nancy Shaw. I expect that we'll have time for one more change in September before the signs are taken down for the winter.

### CURRENT PROGRAMMING:

- **Book Club:** The Book Club meets monthly on the second Tuesday of each month at 4pm. The next meeting will be on September 10 when we will be discussing Grandma Gatewood's Walk by Ben Montgomery.
- Our regular **Story Time** is held every Tuesday morning at 10:15am. **Story Time with Becky** which is a bit more interactive, educational, and sensory-friendly, is held on Thursday mornings at 10:15am. Coming up this month, yet, we have Kent bringing over a school bus and Steve's Sanitation will be visiting in September to show off one of their trucks!
- **Summer Reading:** The Summer Reading program ended at the end of July. We had 133 kids registered with around 37% making it all the way through to finishing all their reading goals for the summer. We had a variety of great programs including children's book author, 2 art programs, a snake program, a theater production, 2 book clubs and a literacy reading program with dogs. Our total program attendance was 347!
- The **Bookmark Design contest** ended with five bookmarks being voted in as the official Perham Library bookmarks for 2024-2025! The winning designers were Porter Schmitz, Elsie Faber, Kelly Wagenmann, Brook Paju, and Mindy Anderson.

### FACILITY:

- The hot water heater was not working in the building. Esser's replaced the inducer motor and we're back to having hot water again!
- We have the windows scheduled to be cleaned sometime in the next month or so.
- Jeremie arranged to have the parking lot seal coated this month.
- We have one window that appears to have a failed seal between the panes of glass and it is starting to fog. I am planning to wait until we have the windows washed to see if there are others that we will need to replace.
- We have scheduled with Service Master to come into the building to clean the ceiling, the hanging lights and the tops of the walls in the cathedral ceiling area. This space has never been cleaned since the building was built (27 years) because of the height. They will be doing this over Veteran's Day when we are closed.

ICR #	DATE	TIME	Call Type	Description	Badge
24022508	15-Jul	3:21 PM	Theft/Fraud	Perham business reported gas drive-off	149
24022533	15-Jul	5:53 PM	Alarm - Burglary	Responded to Perham business for vault sound alarm; false alarm	149
24022578	16-Jul	4:59 AM	Disturbance	Responded to Perham residence for disturbance; all okay	147/149
24022580	16-Jul	6:24 AM	Disturbance	Responded to Perham business for disturbance; all okay	149/141
24022614	16-Jul	11:13 AM	Parking Complaint	Report of vehicle parked in private parking lot for extended period of time; owner contacted	149
24022617	16-Jul	12:28 PM	Theft/Fraud	Perham resident reported theft of personal property	149
24022620	16-Jul	12:47 PM	Animal Call	Caller reported finding dead cat in a cardboard box on a residential street	149
24022621	16-Jul	12:49 PM	Harassment/Stalking	Perham resident reported harassment via social media	141
24022626	16-Jul	1:46 PM	Traffic - Special Enforcement	Issued verbal warning for expired tabs	143
24022631	16-Jul	2:42 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143
24022633	16-Jul	2:50 PM	Traffic - Special Enforcement	Citation issued for Speed	143
24022636	16-Jul	3:02 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143
24022639	16-Jul	3:05 PM	Theft/Fraud	Perham resident reported theft of personal property	149
24022644	16-Jul	3:31 PM	Traffic - Special Enforcement	Citation issued for Speed	143
24022655	16-Jul	4:23 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143
24022665	16-Jul	5:28 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143
24022674	16-Jul	6:16 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143
24022703	17-Jul	12:38 AM	Traffic - Warning	Issued verbal warning for out taillight	147
24022765	17-Jul	2:20 PM	Nuisance	Perham resident reported garbage and disabled vehicles in neighbor's yard	143
24022773	17-Jul	3:07 PM	Assist - Public	Perham resident requesting assistance to park semi overnight on residential street	143
24022776	17-Jul	3:23 PM	Assist - Public	Assisted Perham resident with property exchange	143
24022795	17-Jul	5:24 PM	Assistance	Assisted Todd County Sheriff's Office with attempt to locate stolen vehicle	143
24022801	17-Jul	6:38 PM	Disturbance	Responded to Perham residence for disturbance; all okay	146
24022837	17-Jul	11:30 PM	Disturbance	Responded to Perham residence for disturbance; all okay	146
24022844	18-Jul	3:38 AM	Welfare Check	Caller requested welfare check on Perham resident; all okay	146
24022849	18-Jul	7:36 AM	Traffic - Warning	Issued verbal warning for speed	143
24022863	18-Jul	8:37 AM	Traffic - Ticket	Citation issued for Driving After Revocation	143
24022882	18-Jul	10:42 AM	Assist - Public	Perham resident requesting assistance with possible eviction	143
24022889	18-Jul	11:24 AM	Traffic - Warning	Issued verbal warning for speed	143
24022890	18-Jul	11:34 AM	Attempt to Locate	Caller requested assistance locating adult female; party was located	143
24022925	18-Jul	3:46 PM	Assist - Public	Assisted Perham resident with property exchange	143
24022964	18-Jul	8:33 PM	Disturbance	Responded to Perham residence for disturbance; all okay	146
24023001	19-Jul	8:38 AM	Suspicious Activity	Caller reported suspicious activity the previous evening; all okay	149
24023017	19-Jul	10:35 AM	Attempt to Locate-Warrant	Adult female arrested on Otter Tail County warrant	149/143
24023018	19-Jul	10:35 AM	Lost & Found	Local church reported mountain bike located abandoned on church property	149
24023022	19-Jul	11:02 AM	Vandalism	Local church reported vandalism to church property	149
24023067	19-Jul	3:12 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143
24023077	19-Jul	4:04 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143
24023082	19-Jul	4:30 PM	Traffic - Special Enforcement	Citation issued for Speed	143
24023085	19-Jul	5:05 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143
24023088	19-Jul	5:32 PM	Traffic - Special Enforcement	Citation issued for Speed	143
24023089	19-Jul	5:49 PM	Traffic - Special Enforcement	Issued verbal warning for speed	143



24023119	19-Jul	9:52 PM	Road/Street Hazard	Report of cardboard boxes strewn on Co Hwy 34 just west of US Hwy 10; removed boxes from roadway	147
24023122	19-Jul	9:53 PM	Road/Street Hazard	Report of roll of carpet on SW 2nd St; removed carpet from roadway	145
24023142	19-Jul	11:32 PM	Traffic - Ticket	Citation issued for No Proof of Insurance	147
24023173	20-Jul	11:25 AM	Disturbance	Responded to Perham residence for disturbance; all okay	149
24023175	20-Jul	11:47 AM	Traffic - Special Enforcement	Citation issued for Speed	145
24023184	20-Jul	12:37 PM	Traffic - Special Enforcement	Issued verbal warning for speed	145
24023185	20-Jul	12:46 PM	Traffic - Special Enforcement	Citation issued for Speed	145
24023189	20-Jul	1:10 PM	Traffic - Special Enforcement	Issued verbal warning for brake light out	145
24023202	20-Jul	2:37 PM	Traffic - Special Enforcement	Issued verbal warning for speed	145
24023205	20-Jul	2:45 PM	Theft/Fraud	Perham business reported gas drive-off	149
24023256	20-Jul	9:30 PM	Traffic - Warning	Issued verbal warning for no taillights	147
24023269	20-Jul	11:34 PM	Suspicious Activity	Caller reported suspicious activity in private parking lot; all okay	145/147
24023295	21-Jul	3:37 AM	Suspicious Activity	Perham business reported possible impaired driver; unable to locate	147
24023313	21-Jul	10:25 AM	Animal Call	Perham resident report dogs at large; issued verbal warning for dog at large	149
24023324	21-Jul	12:51 PM	Traffic - Special Enforcement	Citation issued for Speed	145
24023327	21-Jul	1:15 PM	Traffic - Special Enforcement	Issued verbal warning for speed	145
24023329	21-Jul	1:22 PM	Traffic - Warning	Issued verbal warning for speed	145
24023333	21-Jul	2:11 PM	Traffic - Special Enforcement	Citation issued for Speed	145
24023336	21-Jul	2:33 PM	Unlock	Unlock services unavailable; unlock unsuccessful	149
24023342	21-Jul	3:05 PM	Traffic - Ticket	Citation issued for Failure to Stop at Stop Sign	145
24023353	21-Jul	5:36 PM	Driving Complaint	Report of vehicle driving erratically; all okay	145
24023389	22-Jul	3:27 AM	Civil Dispute	Assisted Perham resident with property exchange	147/145/146
24023402	22-Jul	9:29 AM	Vandalism	Perham resident reported vandalism to personal property	149
24023425	22-Jul	11:26 AM	Traffic - Special Enforcement	Citation issued for Speed	145
24023436	22-Jul	12:48 PM	Traffic - Special Enforcement	Issued verbal warning for seatbelt violation	145
24023439	22-Jul	1:15 PM	Traffic - Special Enforcement	Issued verbal warning for speed	145
24023442	22-Jul	1:24 PM	Traffic - Special Enforcement	Issued verbal warning for speed	145
24023459	22-Jul	3:30 PM	Disturbance	Responded to Perham residence for disturbance; all okay	149/145
24023506	22-Jul	9:33 PM	Theft/Fraud	Perham business reported gas drive-off	145
24023518	22-Jul	10:41 PM	Traffic - Warning	Issued verbal warning for driving conduct	145
24023532	23-Jul	5:54 AM	Suspicious Activity	Perham business reported suspicious person; gone upon my arrival	149
24023534	23-Jul	6:21 AM	Assistance	Assisted Otter Tail County Sheriff's Office with injured deer	149
24023566	23-Jul	11:33 AM	Vandalism	Complainant reported padlock on storage garage cut	140
24023589	23-Jul	2:46 PM	Assist - Public	Assisted party with stalled vehicle in roadway	145
24023596	23-Jul	3:46 PM	Extra Patrol	Perham resident requested extra patrol in residential neighborhood	140
24023600	23-Jul	4:08 PM	Welfare Check	Caller requested welfare check on Perham resident; all okay	145
24023633	23-Jul	8:29 PM	Suspicious Activity	Responded to report of suspicious activity; all okay	147
24023660	24-Jul	9:07 AM	Theft/Fraud	Perham resident reported theft of personal property	142
24023673	24-Jul	10:48 AM	Theft/Fraud	Perham resident reported theft of personal property	142
24023711	24-Jul	3:22 PM	Extra Patrol	Perham business requested extra patrol during shift change	142
24023712	24-Jul	3:25 PM	911 Hangup Calls	Responded to Perham business for 911 hangup calls; all okay	142
24023721	24-Jul	5:08 PM	Domestic - Verbal	Responded to report of verbal domestic in private parking lot; all okay	142
24023749	24-Jul	8:54 PM	Disturbance	Responded to Perham residence for disturbance; all okay	146
24023755	24-Jul	10:24 PM	911 Hangup Calls	Responded to Perham residence for 911 hangup calls; all okay	146

24023757	24-Jul	10:40 PM	Unlock	Unlock services unavailable; unlock successful	146
24023761	24-Jul	11:09 PM	Disturbance	Responded to Perham residence for disturbance; all okay	146
24023772	25-Jul	2:31 AM	Assist - Public	Assisted party with stalled vehicle in roadway	146
24023801	25-Jul	10:17 AM	Theft/Fraud	Perham business reported possible theft of services	142
24023830	25-Jul	2:07 PM	Trespassing	Citation issued to adult male for Trespassing	142
24023870	25-Jul	6:59 PM	Assist - Public	Referred caller to appropriate agency	146
24023877	25-Jul	8:03 PM	Unlock	Unlock services unavailable; unlock successful	146
24023891	25-Jul	9:57 PM	Disturbance	Report of verbal dispute between fairgoers; Perham PD Fair Crew handled the matter	146
24023902	26-Jul	2:53 AM	Extra Patrol	Perham resident requested extra patrol in residential neighborhood	146
24023914	26-Jul	9:32 AM	Welfare Check	Caller requested welfare check on Perham resident; all okay	143
24023918	26-Jul	10:02 AM	Welfare Check	Caller requested welfare check on adult female; unable to locate	143
24023957	26-Jul	1:53 PM	Juvenile	CONFIDENTIAL	143
24024008	26-Jul	8:12 PM	Traffic - Warning	Issued verbal warning for speed and exhibition driving	146
24024041	27-Jul	12:07 AM	Assist - Public	Perham resident requested assistance with removing unwanted party	146
24024043	27-Jul	12:32 AM	Nuisance	Report of a possible fight in residential neighborhood; unable to locate	146
24024058	27-Jul	4:49 AM	911 Hangup Calls	Responded to Perham residence for 911 hangup calls; all okay	146
24024061	27-Jul	5:19 AM	Disturbance	Responded to Perham residence for disturbance; all okay	146
24024071	27-Jul	7:16 AM	Traffic - Warning	Issued verbal warning for speed	143
24024079	27-Jul	9:44 AM	Juvenile	CONFIDENTIAL	143
24024088	27-Jul	10:49 AM	Suspicious Activity	Perham resident reported suspicious activity; all okay	143
24024093	27-Jul	11:19 AM	Traffic - Warning	Issued verbal warning for speed	143
24024138	27-Jul	4:12 PM	Suspicious Activity	Perham resident reported suspicious activity; all okay	143
24024222	28-Jul	7:38 AM	Traffic - Warning	Issued verbal warning for speed	143
24024231	28-Jul	10:45 AM	Animal Call	Perham resident report dogs at large; Ordinance Violation issued	143
24024263	28-Jul	4:36 PM	Assist - Public	Assisted Perham resident with property exchange	142/143

ICR #	DATE	TIME	Call Type	Description	Badge
24024302	29-Jul	2:12 AM	Traffic - Warning	Issued verbal warning for failure to use turn signal	145
24024318	29-Jul	8:53 AM	Disturbance	Responded to Perham business for disturbance; all okay	149/144/141
24024340	29-Jul	11:08 AM	Harassment/Stalking	Perham resident reported harassment; issued verbal warning	149
24024369	29-Jul	2:16 PM	Nuisance	Complainant reported business not open during business hours	149
24024392	29-Jul	5:11 PM	Harassment/Stalking	Perham resident reported harassment via mobile device	149
24024427	29-Jul	9:51 PM	Suspicious Activity	Caller reported suspicious activity on private property; all okay	147
24024434	29-Jul	11:34 PM	Suspicious Activity	Caller reported adult female walking in roadway; all okay	147
24024467	30-Jul	9:16 AM	Lost & Found	Party left personal property behind at Perham business; property returned to owner	149
24024491	30-Jul	12:08 PM	Welfare Check	Caller requested welfare check on adult male; all okay	149
24024531	30-Jul	5:08 PM	Suspicious Activity	Caller reported suspicious activity in residential neighborhood; all okay	145
24024536	30-Jul	6:20 PM	Traffic - Special Enforcement	Issued verbal warning for speed	147
24024549	30-Jul	7:26 PM	Traffic - Special Enforcement	Issued verbal warning for speed	147
24024552	30-Jul	7:33 PM	Traffic - Special Enforcement	Issued verbal warning for speed	147
24024588	30-Jul	10:55 PM	Assist - Public	Referred caller to appropriate agency	147
24024590	30-Jul	11:17 PM	Suspicious Activity	Perham resident reported suspicious activity; all okay	147
24024594	31-Jul	12:14 AM	Suspicious Activity	Caller reported suspicious activity on private property; all okay	145/147
24024627	31-Jul	10:21 AM	Traffic - Warning	Issued verbal warning for speed	143
24024645	31-Jul	12:41 PM	Suspicious Activity	Perham resident reported suspicious activity; all okay	143
24024654	31-Jul	1:43 PM	Welfare Check	Caller requested welfare check on adult male; all okay	143
24024693	31-Jul	5:16 PM	Theft/Fraud	Perham resident reported theft of personal property	142
24024757	1-Aug	10:57 AM	Warrant	Arrested adult male on Wilkin County warrant	143
24024823	1-Aug	5:08 PM	Theft/Fraud	Perham business reported gas drive-off	143
24024836	1-Aug	7:15 PM	Trespassing	Issued verbal trespass warning	142
24024849	1-Aug	8:39 PM	Suspicious Activity	Caller reported suspicious activity on private property; all okay	146
24024881	2-Aug	2:17 AM	Assistance	Assisted Otter Tail County Sheriff's Office with suspicious activity	146
24024915	2-Aug	10:28 AM	Welfare Check	Caller requested welfare check on Perham resident; all okay	149/141
24024983	2-Aug	4:47 PM	Driving Complaint	Caller reported child in vehicle without property restraints	149
24025024	2-Aug	10:24 PM	Traffic - Warning	Issued verbal warning for head light out/dark tint	145
24025026	2-Aug	10:44 PM	Disturbance	Responded to Perham residence for disturbance; all okay	145/147
24025047	3-Aug	1:13 AM	Assistance	Assisted Otter Tail County Sheriff's Office with motor vehicle accident	145
24025068	3-Aug	8:35 AM	Warrant	Arrested adult female on Otter Tail County probation violation	149
24025090	3-Aug	12:29 PM	Unlock	Unlock services unavailable; unlock successful	149
24025103	3-Aug	3:15 PM	Unlock	Unlock services unavailable; unlock successful	149
24025104	3-Aug	3:21 PM	911 Hangup Calls	Responded to Perham address for 911 hangup call; all okay	149/145
24025112	3-Aug	4:23 PM	Unlock	Unlock services unavailable; unlock successful	149
24025128	3-Aug	6:25 PM	Traffic - Warning	Issued verbal warning for stop sign violation	147
24025129	3-Aug	6:26 PM	Assistance	Assisted Otter Tail County Sheriff's Office with driving complaint	145
24025194	4-Aug	3:35 AM	Disturbance	Responded to Perham business for disturbance; all okay	147
24025224	4-Aug	1:24 PM	Assist - Public	Referred caller to appropriate agency	149
24025232	4-Aug	2:43 PM	Disturbance	Responded to Perham residence for disturbance; all okay	149
24025257	4-Aug	6:22 PM	Suspicious Activity	Perham resident reported receiving counterfeit bill	145/147
24025264	4-Aug	7:43 PM	Suspicious Activity	Perham resident reported suspicious activity; all okay	145

24025273	4-Aug	8:48 PM	<b>Traffic - Ticket</b>	Citation issued for Speed	147
24025279	4-Aug	9:25 PM	<b>Driving Complaint</b>	Caller reported possible intoxicated driver	147/145
24025286	4-Aug	10:54 PM	<b>Disturbance</b>	Responded to Perham residence for disturbance; all okay	147

ICR #	DATE	TIME	Call Type	Description	Badge
24025310	5-Aug	9:46 AM	<b>Welfare Check</b>	Caller requested welfare check on Perham resident; all okay	149
24025393	6-Aug	12:02 AM	<b>Disturbance</b>	Responded to Perham business for disturbance; all okay	145/147
24025399	6-Aug	2:24 AM	<b>Suspicious Activity</b>	Caller reported suspicious male in residential neighborhood; unable to locate	147/145
24025402	6-Aug	3:22 AM	<b>Suspicious Activity</b>	Perham resident reported suspicious activity; all okay	147
24025424	6-Aug	11:57 AM	<b>Handgun Application</b>	Processed Minnesota Uniform Firearm Application	140
24025455	6-Aug	3:28 PM	<b>Unlock</b>	Unlock services unavailable; unlock successful	145
24025463	6-Aug	4:18 PM	<b>Accident - Property Damage</b>	Report of vehicle vs bike at 610 E Main St; no injuries	145
24025477	6-Aug	8:27 PM	<b>OFP Violation</b>	Adult male arrested for OFP Violation	147
24025486	6-Aug	9:39 PM	<b>Traffic - Warning</b>	Issued verbal warning for fail to yield right of way	147
24025506	7-Aug	5:43 AM	<b>Alarm - Burglary</b>	Responded to Perham residence for burglary alarm; false alarm	147
24025520	7-Aug	9:32 AM	<b>Welfare Check</b>	Caller requested welfare check on Perham resident; all okay	143
24025575	7-Aug	7:09 PM	<b>Accident - Property Damage</b>	2 vehicle crash at N 1st Ave/NE 2nd St; no injuries	142/146
24025583	7-Aug	8:53 PM	<b>Suspicious Activity</b>	Observed adult male on private property after hours; issued trespass warning	146
24025686	8-Aug	1:38 PM	<b>Theft/Fraud</b>	Perham business reported theft of merchandise	143
24025693	8-Aug	2:42 PM	<b>Assist - Public</b>	Perham resident requested assistance with property exchange	143
24025714	8-Aug	4:08 PM	<b>Juvenile</b>	CONFIDENTIAL	143
24025739	8-Aug	9:36 PM	<b>Animal Call</b>	Perham resident reported being bitten by a cat	142
24025751	9-Aug	6:06 AM	<b>Traffic - Ticket</b>	Citation issued for Speed	143
24025865	10-Aug	2:55 AM	<b>Assistance</b>	Assisted Otter Tail and Becker County Sheriff's Offices	142
24025899	10-Aug	12:56 PM	<b>Disturbance</b>	Responded to Perham business for disturbance; all okay	143
24025954	10-Aug	8:01 PM	<b>Theft/Fraud</b>	Perham resident reported possible theft by mail	142
24026000	11-Aug	9:39 AM	<b>Theft/Fraud</b>	Perham business reported gas drive-off	143
24026045	11-Aug	6:07 PM	<b>Domestic Assault</b>	Adult male arrested for 5th Degree Domestic Assault	142

# ECONOMIC DEVELOPMENT UPDATES

Economic Development Authority Meeting  
on Tuesday, August 27, 2024

Nick Murdock, EDA Director

## A. HOUSING DEVELOPMENTS

- **JP Place:** Staff has been working with ownership and the new management team to finalize TIF qualified cost reporting. As of last week, we reached the developments maximum increment in qualified costs.
- **Westwind 4:** Fifteen TIF applications received, with all but two approved for homebuyers. Five new building permits were issued for WW4 in July.
- **Prairies Edge:** City Council approved TIF district 2-44 to aid in housing development. \$100k secured from both the Opportunity Grant Program and OTC Community Growth Partnership Grant Program for public infrastructure installation. Building began last month in the new section.
- **Cherry Lane:** Local developers have applied to replat four larger lots into eight single family lots in the Clearwater development. The planning commission and city council have reviewed the replat application and it was approved. The development lots were included in TIF district 2-43 and will have TIF available to assist with the infrastructure required to service the eight new single-family lots.

## B. COMMERCIAL DEVELOPMENTS

- **Bongards:** The \$125 million expansion and upgrade project is will underway. Bongards is also adding a new office building. The new structure will be across the street from their current office space.
- **Ellingson:** Ellingson Plumbing, Heating, A/C, and Electric out of Alexandria has purchased the Lotus (Homestead) building. The city council approved a \$75,000.00 Opportunity Grant to assist with the remodel. The building permit was issues early in July and work has begun on the project.

## C. PROJECT UPDATES

- **2024 Main Street:** Main Street Reconstruction is underway. Phases 1, 2 and 3 of the project have reached “substantial completion” and are now open to traffic. Phase 4, from Photo Magic to United Community Bank, began on August 14<sup>th</sup> and is moving along nicely. Staff has had conversations with many of the businesses in the Phase 4 area, and business has been good so far. The EDA has partnered with the Chamber of Commerce to roll out the “Where there’s DIRT there’s DOUGH” campaign to entice local shoppers into the construction zone. Details and updates from the construction project can be found at: <https://www.perham.com/2024msrp/>

- **LOIS:** MN DEED administers access to the LOIS (LocationOne Information System) website for EDAs to track and upload available commercial properties which can then be searched and hopefully found by prospective buyers and site selection firms. Staff plans to update the database monthly. Currently we have 7 buildings and 2 sites listed on the LOIS interface.

#### D. PROGRAM UPDATES

- **OTC Housing Tax Abatement Program:** City Council-approved program active since March 2021, three tax abatements approved for new housing units.
- **Small Cities Development Program (SCDP):** We are approaching the end of our grant period and have stopped accepting applications. We will have completed 4 commercial projects and 2 residential rehab projects. We were approved for 10 commercial projects and 16 residential projects. The program was a disappointment in general, but rewarding for the few that took advantage.
- **Opportunity Grant:** We have two applications for review in August. To date, we have approved \$767,199.38 in Opportunity Grants. We have until the end of 2025 to commit the allocated funds to a project before the standard TIF pooling restrictions are put back in place.
- **SHRIMP Grant:** Perham HRA has received \$100k to assist landlords with needed repairs on single family rental homes. Applications are out and funding will be first come, first served until funds are exhausted. So far, we have received 9 applications and all have been approved to move forward.  
<https://progressiveperham.com/live-here/housing/housing-incentives/>
- **Down Payment Assistance:** This program has seen little use in the last 6 months. Currently, we're working on one application.  
<https://progressiveperham.com/wp-content/uploads/2024/06/GUIDELINES-6.6.2024.pdf>

Committee of the Whole  
Landmark Liquors  
August 2024

To: Mayor and City Council

From: Chris Arvidson

July 2024 proved to be a record breaker for us at Landmark Liquors. Not only did we have a record-breaking week during the 4<sup>th</sup> of July Holiday, but we also had our biggest July in Landmark History, which means it was the biggest month in the store's history. Big credit to our staff for making it happen and being the best retail experience in town. We ended the month with a net sales total of \$640,744 smashing the previous record by over \$7,000. I had to reach back to 2021 to find the previous record high (This was the summer post-covid). July 2024 also beat last year's number by a whopping \$13,310, a 2.1% increase on the biggest/busiest month of the year.

DEPT SALES for the month of July compared to 2023:

BEER: -1,912.76      -0.5%

LIQUOR: +4,348.97    +2.1%

WINE: -197.91        -0.3%

THC SALES FROM MARCH 15<sup>th</sup>- JULY 15<sup>th</sup>

UNITS SOLD: 4,490

TOTAL SALES: \$29,200.26      TOTAL COST: \$17,275.00

NET PROFIT: \$11,925.26      PROFIT PERCENTAGE: 40.8%

TAXES COLLECTD FOR THC SALES: \$5,257.54

August is proving to be another solid month for Landmark Liquors. So far, we are neck and neck with last year, but luckily the calendar falls in our favor this month. Trading a Tuesday and Wednesday last year, for a Friday and Saturday this year. With August and Labor Day weekend in sights it generally marks the end of summer for Landmark Liquors. All eyes now are onto the transition into the next season of items and products. We will be going back to our 9:00am – 9:00pm MON-THURS, 9:00am – 10:00pm FRI and SAT schedule shortly after the Labor Day Holiday. Be on the lookout for Bourbon Draft Events happening this Fall!



# PERHAM HOUSING AND REDEVELOPMENT AUTHORITY

## Meeting Minutes of July 10, 2024

### 1) Call to Order

Commissioner Wrangham called the meeting to order at 7:58 AM on **Wednesday, July 10, 2024**, in the **Council Chambers of Perham City Hall**. Commissioners present were Neil Wrangham, Brad Schmidt, Gordon Przybylski, and Trevor Semann. City of Perham staff present were EDA Director Nick Murdock, and HRA/EDA Assistant Elsy Guzman. Others present were Fergus Falls HRA Director Mikel Olson.

### 2) Approval of Meeting Agenda

*Commissioner Schmidt made a motion to approve the agenda, second by Commissioner Przybylski, and passed without dissent.*

### 3) Approval of Meeting Minutes

*Commissioner Schmidt made a motion to approve meeting minutes, seconded by Commissioner Przybylski, and passed without dissent.*

### 4) Public Hearing

Mikel presented the Capital Fund Program 5- year action plan.

2024 is looking at making fixes in the parking lot that can be tripping hazards.

2025 is looking to consider construction of a single stall garage for maintenance equipment.

2026 is looking to upgrade laundry room fixtures.

2027 action plan is to fix common area and hallways.

2028 action plan is to update window frames and jambs.

Mikel reviews and presents documents that will be submitted to HUD. Resolution 2024.02 and resolution 2024.03, as well as an update on dates to resolution 2024.01.

*Commissioner Schmidt made a motion to update resolution 2024.01 with accurate dates, seconded by Commissioner Semann, and passed without dissent.*

*Commissioner Przybylski made a motion to approve documents and Resolution 2024.02 and Resolution 2024.03 presented by Mikel, seconded by Commissioner Schmidt, and passed without dissent.*

### 5) Public Comment

None.

### 6) Approval of Bills for Payment

Bills this month were normal, the payment for Brady Martz audit was also processed.

*Commissioner Schmidt made a motion to approve the Bills for Payment for July 2024, seconded by commissioner Przybylski, and passed without dissent.*

### 7) Report on Lakeland Apartments

Mikel mentioned there will be 1 vacancy by the end of July. New mailboxes have been installed and are looking great. Everything else is normal.

### 8) Report On HRA Funds & Programming

Balances have been updated and look normal.

SCDP is winding down, one residential house project is done, and the second residential house project is being worked on.

On the commercial side we've had four projects accomplished.

Our Down Payment Assistance Program has been slow, some changes were made last month to guidelines.

The SHRIMP Grant program has had 9 applications so far.

**9) Other Updates/Discussion**

Murdock mentioned that EPIC had announced financial struggles.

Building permits are at a slow start but are starting to pick up. The county reported similar outcomes.

**10) Adjournment**

With no further business to discuss, the meeting adjourned at 8:42 AM.

**Respectfully Submitted,**

\_\_\_\_\_  
Elsy Guzman, HRA/EDA Assistant

**Approved on:** \_\_\_\_\_  
\_\_\_\_\_

# CITY OF PERHAM PLANNING COMMISSION

## Regular Meeting Minutes of July 16, 2024

### 1) Call to Order

Chair Huebsch called the regular meeting of the Planning Commission for the City of Perham, Minnesota, to order at 7:30 AM on Tuesday, July 16, 2024, in the Council Chambers of Perham City Hall.

Commissioners present were Dan Bucholz, Jake Huebsch, Fred Lehmkuhl, Josh Pfeffer, Whitey Schuett and Mitch Anderson. City of Perham staff present were City Manager Jonathan Smith, EDA Director Nick Murdock and HRA/EDA Assistant Elsy Guzman.

Citizens present were Kord Babcar, Justin Larson, Dewayne Scwhartzrock, Dave Schornack, Jane Bartlett, and Janet Bachin.

### 2) Approval of Meeting Agenda

*Commissioner Lehmkuhl made a motion to approve the meeting agenda, seconded by Commissioner Pfeffer, and passed without dissent.*

### 3) Approval of Meeting Minutes

*Commissioner Schuett made a motion to approve the meeting minutes of June 18, 2024, seconded by commissioner Bucholz, and passed without dissent.*

### 4) Public Hearing: New Subdivision Cherry Lane

Public Hearing opened at 7:31 am. Smith presented the New Subdivision application for Cherry Lane. 3 lots in Clearwater 2<sup>nd</sup> addition and 1 lot in Clearwater 1<sup>st</sup> addition, are looking to create 8 single family residential lots.

Dave Schornack mentioned that the plan is to put slab on grade homes on these lots.

A citizen voiced their concerns with the amount of increased traffic and the fact that 8 lots would become too dense.

Public hearing closes at 7:38 am.

### 5) Public Hearing: Rezone for Bongards

The public hearing opened at 7:38 am. Smith presented the Rezone application for Bongards. Smith explained Bongards is looking to rezone from "R-M" to "Industrial". Bongards Representative explained this rezone would add parking lot use and office space.

Public Hearing closes at 7:43 am.

### 6) New Subdivision Cherry Lane

*Commissioner Pfeffer made a motion to approve recommendation of New Subdivision Cherry Lane, seconded by Commissioner Anderson, and passed without dissent.*

Huebsch noted that per city ordinance, there is an option to collect 5% park dedication fee.

*Commissioner Huebsch made a motion to recommend collecting 5% dedication fee, seconded by Commissioner Anderson, and failed to pass.*

7) **Bongards Rezone**

*Commissioner Schuett made a motion to approve recommendation of rezoning for Bongards from "R-M" to "industrial", seconded by Commissioner Bucholz, and passed without dissent.*

8) **Report on Building Permits**

Smith reported on building permits and noted that building permits are starting to roll in.

9) **Updates and Other Discussion**

THC ordinance options to look at the next meeting to set up proximity.

Looking at having a solar ordinance draft for next meeting.

Ben is looking into the shed ordinance for some of the prebuilt sheds.

White Oak dental building is up for sale.

10) **Adjournment**

With no further business to discuss, Huebsch adjourned the meeting at 8:03 AM.

**Respectfully Submitted,**

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Elsy Guzman, HRA/EDA Assistant

# PERHAM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Meeting Minutes of July 23, 2024

### 1) Call to Order

Charlie Cavanagh called the regular meeting of the Economic Development Authority for the City of Perham, Minnesota, to order at 7:00 AM on Tuesday, July 23, 2024, in the Council Chambers of Perham City Hall.

Commissioners present were Charlie Cavanagh, Chuck Hofius, Tim Meehl, Curt Osterfeld, Brad Schmidt, David Arvig, and Denise Schornack. City of Perham staff present were City Manager Jon Smith, EDA Director Nick Murdock, and Finance Director Patti Stokke. Also present Matt Kaiser, OTPCO representative.

### 2) Approval of Meeting Agenda

Chair Cavanagh recommended moving items 5 and 6 to the end as he has a conflict. Commissioner Arvig made a motion to approve the meeting agenda for July 23, 2024, seconded by Commissioner Schmidt, and passed without dissent.

### 3) Approval of Meeting Minutes

Commissioner Schmidt made a motion to approve the regular meeting minutes of June 25, 2024, seconded by Commissioner Meehl, and passed without dissent.

### 4) Approval of Financial Statements

Nick and Patti presented financial statements and mentioned the aging report looks normal. Patti noted that the operating cash and IRP are all within Budget. Aging report looked good.

Commissioner Schornack made a motion to approve financial statements, seconded by Commissioner Hofius, and passed without dissent.

### 7) Report on Economic Development Updates

Murdock updated the Commission on a new Cherry Lane Subdivision. It will create 8 single family lots from 4 pre-existing, odd shaped lots. Council will address this in August.

Commercial projects Ellingson and Bongards keep moving ahead.

Main Street is in a month of "lull" as they prepare for the 4<sup>th</sup> and final phase.

Shrimp grant has 9 applications that have been approved and moving forward.

\*Cavanagh left meeting at 7:11

### 5) Loan Proposal: Long Weekend Sportswear

Murdock gave an overview of the sale of Long Weekend Sportswear. Seller is financing the sale of the business. The purchaser has asked for a total of \$250k for the purchase of the fixed assets of the business \$50k from the EDA and \$200k from a lead lender. EDA will be secured by equipment. Discussion continued about the cash flow of the business and the proforma.

Commissioner Hofius made a motion to approve a \$50,000 grant for 72 months at 8.5%, dependant on the receipt of a cash flow statement and list of fixed assets, seconded by Commissioner Schmidt, and passed without dissent.

### 6) Opportunity Grant Application

Nick presented the opportunity grant application for Northwoods Electric. They are looking to add about 5,000 sq. ft of production and remodeling of offices to accommodate growth of 4 to 5 employees. Murdock noted that they will be financed through a loan, along with \$100k request from the grant fund.

*Commissioner Arvig made a motion to grant \$100,000.00, seconded by Commissioner Hofius, and passed without dissent.*

8) **Adjournment**

With no further business to discuss, the meeting adjourned at 7:26 AM.

**Respectfully Submitted,**

\_\_\_\_\_  
Elsy Guzman, EDA Assistant

**Approved on:** \_\_\_\_\_

Residential	No	2024-19 RES	7/3/2024	ANGIE WERNER	545 2ND AVE SW	7700099075000	HEAT PUMP, REPAIR PIPES, GARAGE FLOOR	\$5,000.00	\$72.00	NO	\$0.00	\$72.00	\$74.50	c	\$3,000.00	3
Residential	No	2024-20 RES	7/3/2024	ANGIE WERNER	210 2ND AVE SE	77000990149001	REPLACE PIPES, NEW WATER HEATER, SHOWER, FURNACE, WINDOWS, SHEETROCK, AND STAIRS	\$9,900.00	\$117.00	NO	\$0.00	\$117.00	\$122.00	e	\$7,900.00	8
Commercial	No	2024-21 COM	7/3/2024	CURTIS OSTERDFELD	720 3RD ST NE	77000140007017	60 X 120 RENTAL SHOP CONDO	\$334,635.95	\$1,462.00	YES	\$950.30	\$2,412.30	\$2,579.80	f	\$234,635.95	235
Commercial	No	2024-22 COM	7/3/2024	JENNIE O TURKEY STORE	323 E MAIN ST	77000140003000	INSTALL PLUMBING FOR SHOWER AND BREAKROOM SINK	\$14,000.00	\$153.00	NO	\$0.00	\$153.00	\$160.00	e	\$12,000.00	12
Residential	No	2024-23 RES	7/9/2024	CHAD HEIMER	6154TH AVE SW	77000990807000	EGRESS WINDOW IN BASEMENT , SMALL WINDOW	\$2,500.00	\$54.00	NO	\$0.00	\$54.00	\$55.50	c	\$500.00	1
Commercial	No	2024-24 COM	7/9/2024	HAMMERS CONSTRUCTION	110 3RD AVE NE	77000990415000	REMODEL OF EXISTING VAT ROOM INTO NEW COOK ROOM. ADD A NEW MCC ROOM	\$943,632.00	\$3,371.50	YES	\$2,191.48	\$5,562.98	\$6,034.98	g	\$443,632.00	444
Residential	No	2024-25 RES	7/9/2024	PL HOMES	71011TH ST NW	77000991645000	BUILD NEW HOME	\$235,000.00	\$1,112.00	NO	\$0.00	\$1,112.00	\$1,229.50	f	\$135,000.00	135
Residential	No	2024-26 RES	7/9/2024	PL HOMES	1003 8TH AVE NW	77000991637000	BUILD NEW HOME	\$235,000.00	\$1,112.00	NO	\$0.00	\$1,112.00	\$1,229.50	f	\$135,000.00	135
Residential	No	2024-27 RES	7/9/2024	PL HOMES	1101 8TH AVE NW	77000991636000	BUILD NEW HOME	\$235,000.00	\$1,112.00	NO	\$0.00	\$1,112.00	\$1,229.50	f	\$135,000.00	135
Residential	No	2024-28 RES	7/9/2024	PL HOMES	935 9TH ST NW	77000991661000	BUILD NEW HOME	\$235,000.00	\$1,112.00	NO	\$0.00	\$1,112.00	\$1,229.50	f	\$135,000.00	135
Residential	No	2024-29 RES	7/9/2024	PL HOMES	921 9TH ST NW	77000991662000	BUILD NEW HOME	\$235,000.00	\$1,112.00	NO	\$0.00	\$1,112.00	\$1,229.50	f	\$135,000.00	135
Commercial	No	2024-30 COM	7/9/2024	HAMMERS CONSTRUCTION	900 MAIN ST E	77000140007025	REMODEL THE EXISTING BUILDING TO PROVIDE SPACE FOR A NEW OFFICE, SHOWROOM, AND SHOP	\$825,000.00	\$3,014.50	YES	\$1,959.43	\$4,973.93	\$5,386.43	g	\$325,000.00	325
Residential	No	2024-31 RES	7/9/2024	GEORGE DUPUIS	900 6TH AVE NE	77000991613000	SLAB IN GRADE TOWNHOME- NEW CONSTRUCTION	\$200,000.00	\$989.50	NO	\$0.00	\$989.50	\$1,089.50	f	\$100,000.00	100
Residential	No	2024-32 RES	7/9/2024	GEORGE DUPUIS	902 6TH AVE NE	77000991612000	SLAB IN GRADE TOWNHOME- NEW CONSTRUCTION	\$200,000.00	\$989.50	YES	\$98.95	\$1,088.45	\$1,188.45	f	\$100,000.00	100
Residential	Yes	2024-FENCE-06	7/11/2024	MICHAEL BAUCK	558 2ND AVE SW	77000990758000	FENCE	\$0.00	\$25.00	NO	\$0.00	\$25.00	\$25.00	#N/A	#N/A	#N/A
Residential	Yes	2024- FENCE-05	7/11/2024	SCOTT D MEYERS	1007 12TH CT NW	77000991271000	FENCE	\$0.00	\$25.00	NO	\$0.00	\$25.00	\$25.00	#N/A	#N/A	#N/A
Residential	Yes	2024-04 SHED	7/11/2024	JOHN MUSZYNSKI	333 4THAVENE	77000990424000	SHED	\$0.00	\$25.00	NO	\$0.00	\$25.00	\$25.00	#N/A	#N/A	#N/A
Residential	No	2024-33 RES	7/11/2024	NICOLAS STRIEBWL	445 3RD AVE SW	77000990207000	FENCE AROUND BACKYARD	\$4,000.00	\$63.00	NO	\$0.00	\$63.00	\$65.00	c	\$2,000.00	2
Residential	Yes	2024-03 COMPLIANCE LETTER	7/25/2024	FARON MCCLEARY	7056TH ST NE	77000991112000	ADD CONCRETE TO DRIVEWAY	\$0.00	\$25.00	NO	\$0.00	\$25.00	\$25.00	#N/A	#N/A	#N/A
Commercial	Yes	2024-34 COM	7/25/2024	HAMMERS CONSTRUCTION	201 2ND STNE	77000990061000	DEMO	\$0.00	\$100.00	NO	\$0.00	\$100.00	\$100.00	#N/A	#N/A	#N/A
Residential	No	2024-35 RES	7/25/2024	GLEASON RENTALS	234 4TH AVE SE	77000990535000	SIDING, WINDOWS, CONCRETE	\$20,000.00	\$207.00	NO	\$0.00	\$207.00	\$217.00	e	\$18,000.00	18