

DRAFT

SPECIAL COUNCIL MEETING MINUTES

July 31, 2024

Mayor Meehl called the Special Council Meeting to order at 5:15 pm on July 31, 2024 in the Council Chambers located at 125 Second Avenue NE and via Zoom, all members of the Council having been duly notified of the meeting, and the business to be transacted. Council Members present were Meehl, Lehmkuhl, Spencer, Schmidt and Meyer.

Staff members present: City Manager Smith, Liquor Store Manager Arvidson, Public Works Director Schossow, EDA Director Murdock, Librarian Ladwig, Police Chief Gritz, Fire Chief Johnson and Clerk Hoeft.

Others present: City Engineer Berube, Otter Tail County Commissioner Dan Bucholz, Robert Williams, Diane Sazama, Tom Hammers and Tim Grape and Steve Mikkelson representing the MPCA.

Small Cities Development Program Public Hearing

Mayor Meehl stated Council may wish to hear comments from the public to identify housing needs, including the needs of very low, and low-income persons that might be addressed through the Small Cities Development Program.

EDA Director Murdock explained that the public hearing is a requirement to receive the SCDP grant funds. A previous public hearing was held in 2020. The current SCDP grant expires September 30, 2024. Over 60 applications have been received, however, income restrictions and lack of follow-through with the income verification process has hindered the number of applications approved. It has also been difficult to find a contractor to complete the work. To date, contractor Western Products has completed two (2) residential rehab and four (4) commercial rehab projects. The City was approved for ten (10) commercial projects and 16 residential projects.

Approve Bongards Rezone

Mayor Meehl stated Council may wish to approve a request by Bongards Creameries to rezone Lots 1 through 6, Block 10, Original Plat, Perham, from Residential to Industrial for office and parking lot use.

Council Member Lehmkuhl stated that the Planning Commission had held a public hearing and approved the recommendation for Council approval.

On a motion by Council Member Schmidt, seconded by Council Member Lehmkuhl and carried without a dissenting vote, the Council approved Ordinance 436 entitled "Revising Land Use (Zoning) Ordinance No. 286 For Rezoning Certain Property To The City Of Perham, Minnesota," to rezone the properties described above from Residential to Industrial for parking lot and office use.

Approve King St Lift Station Pump Replacement

Mayor Meehl stated Council may wish to approve the purchase of a pump replacement for the King Street Lift Station for \$11,511.00 from Electric Pump.

Public Works Director Schossow explained that the King Street Lift Station pump had gone bad on 7/6/2024. Electric Pump had given estimates to both repair and replace the pump. The cost to repair the pump was \$13,876.00 while a new pump was \$11,511.00 and would be available faster than it would take to repair the pump. Schossow recommended purchasing a new pump which would be cheaper and come with a warranty.

On a motion by Council Member Lehmkuhl, seconded by Council Member Schmidt and carried without a dissenting vote, the Council approve the purchase of a pump replacement for the King Street Lift Station for \$11,511.00 from Electric Pump.

Adjournment

Mayor Meehl adjourned the Special Council Meeting at 5:25 pm.

Respectfully submitted by,

Heather Hoefl
Clerk

ATTEST:

Mayor