

**PERHAM CITY COUNCIL  
REGULAR MEETING MINUTES  
March 9, 2015**

The regular meeting of the Perham City Council was called to order by Mayor Meehl at 5:17 pm in the Council Chambers of the City Administration Building at 125 Second Avenue NE, Perham, Minnesota, all members of the Council having been duly notified of the meeting and the business to be transacted. Council Members present were Johnson, Lehmkuhl, Spencer and Mayor Meehl.

Staff present: City Manager Klemm, Police Chief Hoaby, EDA Director Johnson, Public Works Director Meece, Finance Officer Stokke, Administrative Assistant Nundahl.

Others present: City Attorney Happel, Building Official Neisen, City Engineer Berube

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Meehl requested all in attendance rise for the Pledge of Allegiance.

**CITIZENS CONCERNS**

Mayor Meehl stated the Council will recognize citizens who may have items for the Council. Mayor Meehl stated City Staff received a request to allow three dogs; according to the current ordinance, three dogs would require a kennel license. This matter will be on the agenda for the Committee of the Whole Meeting scheduled for March 25.

**APPROVAL OF AGENDA**

Mayor Meehl stated Council Members and Staff may add items to the Agenda which requires Council action. City Manager Klemm requested Victory Estates TIF Housing be added as Item 8. J.

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved the agenda with the addition of the above noted item.

**CONSENT AGENDA**

Mayor Meehl stated all items listed with an asterisk (\*) will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved the Consent Agenda as presented.

### **\*APPROVAL OF MINUTES**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved the minutes of the Regular Meeting of the Council held on February 9 and Special Minutes of February 24, 2015.

### **5:15 IMPROVEMENT HEARING/FOURTH STREET SE IMPROVEMENT PROJECT**

Mayor Meehl stated Council may wish to hear comments regarding proposed improvements on Fourth Street SE from Seventh Avenue SE to Eighth Avenue SE. Mayor Meehl opened the Public Hearing. City Engineer Berube reviewed the proposed improvements which include sanitary sewer, water and street improvements.

City Engineer Berube stated the estimated costs are \$150,000. Breakdown is as follows: sanitary sewer is estimated at \$33,000, water infrastructure is estimated at \$40,000 and a 44 foot street is estimated at \$77,000. Per the current assessment policy, \$125,150 would be assessable to adjacent property owners. A sanitary sewer service is estimated at \$1,700 and a water service is estimated at \$1,800. The Assessment Policy was reviewed. Estimated assessments were reviewed.

City Engineer Berube reviewed the Preliminary Project Schedule. The Preliminary Engineering Report was approved in February. If the project proceeds, the Design will be completed in April along with the approval of the Plans. Bids will be received in May and the Assessment Hearing will be held in May. Following the Assessment Hearing, the contract will be awarded and construction can begin. Substantial completion of the project is slated for the fall of 2015.

Mayor Meehl opened the hearing for comments.

Mark Slettebak, 701 4<sup>th</sup> Street SW questioned if he will have access to his property during construction. City Engineer Berube stated the contractor is required to maintain access to properties during construction. Slettebak stated it seems like an awful lot of money for a paved street. City Engineer Berube stated paving is not cheap.

Larry Haugrud, 322 5<sup>th</sup> Avenue SW questioned if the City plans on improvements for 7<sup>th</sup> and 8<sup>th</sup> Avenues? City Engineer Berube stated the City does not have improvements planned for either street. Haugrud questioned when Victory Estates is developed, how will most people access the development? City Engineer Berube stated he thinks most people will use the Coney Street entrance. Haugrud questioned how are street projects started? City Manager Klemm stated typically property owners request improvements.

With no further questions, Mayor Meehl closed the Public Hearing. It was noted, no verbal or written comments were received prior to the hearing.

### **APPROVAL FOR PAYMENT OF CITY CLAIMS**

Mayor Meehl stated Council may wish to approve payment of Prepaid and Unpaid City Claims. Finance Officer Stokke requested Council consider two additional claims: US Energy in the amount of \$795,808.22 and BHH in the amount of \$940.50 bringing the total Unpaid City Claims to \$1,151,864.43.

On a motion by Council Member Johnson, seconded by Council Member Lehmkuhl and carried without a dissenting vote, the Council approved payment of Prepaid and Unpaid City Claims in the amount of \$1,286,955.33 for February, 2015.

### **2015 BUDGET/PERHAM LAKESIDE GOLF COURSE**

Mayor Meehl stated Council may wish to approve the 2015 Budget for the Perham Lakeside Golf Course. Brian Mann representing the Golf Course Board stated the budget is similar to the previous two years. Mann stated the Board exercised their buyout option for the golf carts, they purchased the carts and financed them through United Community Bank. It was noted, their monthly payments are considerably lower.

Mr. Mann stated he met with staff from several surrounding golf courses. Mann noted that their budgets are very similar even though we have 27 holes versus 18 holes. Council Member Johnson stated the golf simulator brought in additional revenue and the restaurant area had some upgrades. Mr. Mann stated they may be adding foot golf which is growing in popularity. Discussion ensued.

On a motion by council Member Johnson, seconded by Council Member Spencer the Council accepted the 2015 Budget for the Perham Lakeside Golf Course.

### **AMENDING TOURISM BUREAU/LODGING TAX COMMITTEE**

Mayor Meehl stated Council may wish to amend the Ordinance regarding certain items related to the Tourism Bureau. Council Member Johnson stated the Lodging Tax Committee would like to make two amendments the Ordinance. With only two lodging facilities in the City, term limits should be deleted and meetings could be held twice a year versus four times a year. Discussion ensued.

On a motion by Council Member Johnson, seconded by Council Member Spencer and carried without a dissenting vote, the Council approved Ordinance No. 370 entitled "An Ordinance Amending Ordinance 292 Enacting A Lodging Tax In The City Of Perham, Minnesota".

### **OTTER TAIL COUNTY GARAGE LEASE**

Mayor Meehl stated Council may wish to consider entering into a Lease with Otter Tail County for space in the new Public Works Garage. The Lease was reviewed. Council Member Lehmkuhl stated he thought the Lease should run for ten years. City Manager Klemm stated the County would not negotiate a ten-year lease but we can negotiate a new lease when this lease expires.

Klemm stated the County wanted a 90 day out clause which we refused to negotiate. Discussion ensued.

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved a Lease between Otter Tail County and the City for a portion of the new Public Works Garage.

**\*APPOINTING MEMBER TO THE LODGING TAX COMMITTEE**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council appointed Diane Colosky who will be representing the Chamber Board to the Lodging Tax Committee.

**\*3.2 BEER LICENSE RENEWALS**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved 3.2 Beer Licenses subject to receipt of applicable fees and required information by the City Office for the following businesses: Perham Pirates Baseball Club, East Otter Tail County Agricultural Society, Dean's Country Market, Westside Services, Perham BP, Service Foods, Main Street Express, Shopko Hometown #738, Shui Jin, Friends of the History Museum and Promenade Ballroom/Theater.

**\*2 AM LIQUOR LICENSE**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved a 2:00 AM closing time for Brew, LLC d.b.a. Brew Ales & Eats contingent upon all fees and legal requirements being met as required by the City and State of Minnesota's Liquor Control Board.

**\*2014 BUDGET AMENDMENTS**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council amended the 2014 Budget due to the addition of approved projects during the 2014 budget year and Resolution No. 2015 – 11 entitled "Resolution In The Matter Of Amending The 2014 Budget".

**\*CHAMBER OF COMMERCE/2015 MARKETING BUDGET**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved the Chamber of Commerce's 2015 Marketing Budget.

**\*NORTHWOODS ASSEMBLY OF GOD**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council authorized the use of the City Hall Park on Good Friday for a "Live Passion Drama and Walk" to Northwoods Assembly of God's Church.

**\*PLANT SALE/NP PARK**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council authorized the use of NP Park for the Garden Club Plant Sale on Saturday June 6, 2015.

**\*ARVIG SUMMER FUN EVENT**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council authorized closing 2<sup>nd</sup> Avenue SW from Main to 2<sup>nd</sup> Street SW for the annual Arvig Summer Fun Event scheduled for Thursday, June 18<sup>th</sup> in conjunction with Turtle Fest activities.

**\*SOMEPLACE SAFE FUNDRAISING EVENT**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council authorized a fundraising event for Someplace Safe/Walk A Mile In Her Shoes on Friday, April 24 from 11:00 to 1:00 and authorized Mayor Meehl to sign a proclamation regarding Sexual Assault Awareness Month.

**\*ACCEPTANCE OF PERHAM LAKESIDE GOLF CLUB INCOME STATEMENT**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council accepted the PLGC's Income Statement for January 2015.

**\*ACCEPTANCE OF PERHAM AREA COMMUNITY CENTER'S FINANCIAL REPORTS**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council accepted the PACC's Financial Reports for January 2015.

**\*ACCEPTANCE OF THE CITY'S FINANCIAL REPORTS**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council accepted the following reports for February, 2015: Cash Balance and Investment Summary, Budget Summary – Revenue and Expense, Enterprise Financials and the Utility Aging Report.

**CITY ENGINEER MONTHLY UPDATE**

Mayor Meehl stated the City Engineer will give an update on various projects.

***Third Avenue Southeast, Fox Street, Fourth Street SE, Second Avenue SE, Third Street SW***

City Engineer Berube stated Plans and Specifications are out for bid. Bidding is planned for March 25 at 10:00.

***Safe Routes To School***

City Engineer Berube stated Plans and Specifications are approximately sixty percent complete and will soon be sent for State review.

***Perham Airport – Crack Seal and Seal Coat***

City Engineer Berube stated Plans and Specifications are out for bid. Bidding is planned for March 24 at 2:00. The project will be completed in multiple phases throughout the summer of 2015. Final completion is scheduled for September 18<sup>th</sup>.

**AMENDING WATER ORDINANCE**

Mayor Meehl stated Council may wish to consider amending the two sections of the water ordinance regarding private wells and sealing of wells. City Manager Klemm reviewed sections of the current ordinance which needs amending. The current ordinance was not clear if the City could allow irrigation wells. In the past we allowed irrigation wells because we only had one water tower, now that we have two towers, water shortage is no longer an issue. The standards have changed for sealing of wells so staff is recommending that wording be changed to be in accordance with Statute and Minnesota Rules. Discussion ensued.

On a motion by Council Member Lehmkuhl, seconded by Council Member Spencer and carried without a dissenting vote, the Council approved Ordinance # 371 entitled “Ordinance Amending Chapter 52 Of The City Of Perham Code, Connection To Municipal Water System Required; Use Of Private Wells”.

**RESOLUTION ORDERING PLANS AND SPECS/FOURTH STREET SE IMPROVEMENT PROJECT**

Mayor Meehl stated Council may wish to consider ordering plans and specifications for the Fourth Street SE Improvement Project. A short discussion ensued.

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved Resolution No. 2015 – 12 entitled “Resolution Ordering Improvements And Preparation Of Plans For Improvements On Fourth Street SE From Seventh Avenue SE To Eighth Avenue SE, Perham, Minnesota”.

**SAFE ROUTES TO SCHOOL**

Mayor Meehl stated Council may wish to accept Plans and Specifications and authorize advertisement for bids for the proposed Safe Routes To School Project.

Mitch Anderson, District 549 Superintendent, thanked the Council for supporting Safe Routes To School. Anderson stated staff is very concerned with safety issues for the children; the one-way entrance onto Coney Street and the pedestrian ramp across 2<sup>nd</sup> Avenue SW are items which have been discussed a number of times. The new sidewalks will connect to current sidewalks so the children will not have to walk on the street. Council Member Spencer stated it is good to get this done now before more housing is built and the proposed new High School. Council Member

Johnson stated with the potential new housing, traffic will only get worse. Spencer and Johnson stated they have toured the area and have noticed vehicles possibly going over the speed limit.

On a motion by Council Member Spencer, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved the Plans and Specifications and authorized advertisement for bids for the proposed Safe Routes To School Project.

#### **NINTH STREET SW, SCHOOL ZONE**

Council may wish to designate Ninth Street SW from Second Avenue SW to midway between Fifth and Seventh Avenue SW a School Zone with a speed limit of 20 miles per hour. A short discussion ensued.

On a motion by Council Member Spencer, seconded by Council Member Lehmkuhl and carried without a dissenting vote, the Council designated Ninth Street SW from Second Avenue SW to midway between Fifth and Seventh Avenue SW a School Zone with a speed limit of 20 miles per hour

#### **WERNER LEASE/EASEMENT**

Mayor Meehl stated Council may wish to consider entering into an amended Lease and Easement Agreement with Albert Werner. City Manager Klemm reviewed his memorandum regarding the Werner Lease and Easement.

City Manager Klemm stated, in recent years, wetlands located on the Werner properties have experienced high levels of water which have resulted in runoff to adjacent wetlands on other property owned by Werner. The water wants to make its way towards the Otter Tail River via the path of least resistance. The problem is that the City does not have an easement from Werner for these other areas. In 2011, the City entered into a lease agreement with Werner and one of the provisions of that lease is that Werner would receive the first option to lease the "Kempenich Field" which is now available.

City Manager Klemm stated negotiations have taken place with Werner to obtain the needed easement for the storm water drainage. Werner is agreeable to granting a perpetual easement for the storm water runoff in exchange for farming the "Kempenich Field" through the 2030 farming season rent free. Starting in 2031, Werner would pay \$100 per acre for irrigated and \$20 per acre for non-irrigated acres on the "Kempenich Field" which has about 40 acres of irrigated land. City Manager Klemm stated if agreeable to the Council, the City Attorney will need to draft an easement agreement for the storm water runoff on to the Werner property that the City currently does not have an easement for in addition to an addendum to the current farm lease with provisions to the "Kempenich Field". A discussion ensued.

On a motion by Council Member Johnson, seconded by Council Member Spencer and carried without a dissenting vote, the Council authorized City Attorney to draft a Lease and Easement between Werner and the City.

### **TRANSPORTATION FUNDING**

Mayor Meehl stated Council may wish to approve a resolution supporting new dedicated state funding for City streets. City Manager Klemm reviewed the resolution noting that the City would be supporting an omnibus transportation funding bill that would provide additional dedicated state funding for City streets including funding that can be used for street maintenance, construction and reconstruction. Discussion ensued.

On a motion by Council Member Spencer, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved Resolution No. 2015 – 13 entitled “A Resolution Supporting Dedicated State Funding For City Streets, Perham, Minnesota”.

### **\*DNR LOCAL TRAIL CONNECTION GRANT**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved supporting the submittal of a grant to extend The Wildflower Trail on Coney Street from CSAH 34 to Boedigheimer Park and approved Resolution No. 2015 – 14 entitled “Resolution In The Matter Of Applying To DNR Local Trail Connections Program, Perham, Minnesota”.

### **\*2015 IMPROVEMENT PROJECT/APPROVING COUNTY PROJECT WITHIN CITY LIMITS**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved Resolution No. 2015 – 15 entitled “Resolution Approving County Project Within Municipal Corporate Limits, Perham, Minnesota”.

### **\*2015 IMPROVEMENT PROJECT/DRINKING WATER REVOLVING FUND**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved Resolution No. 2015 – 16 entitled “Minnesota Public Facilities Authority Loan Application, Drinking Water Revolving Fund, Third Avenue SE (CSAH #8) & Various City Streets, Street And Utility Reconstruction, Perham, Minnesota”.

### **\*2015 IMPROVEMENT PROJECT/CLEAN WATER REVOLVING FUND**

On a motion by Council Member Spencer, seconded by Council Member Johnson, and carried without a dissenting vote, the Council approved Resolution No. 2015 – 17 entitled “Minnesota Public Facilities Authority Loan Application, Clean Water Revolving Fund, Third Avenue SE (CSAH #8) & Various City Streets, Street And Utility Reconstruction, Perham, Minnesota”.

**TIF HOUSING/VICTORY ESTATES**

City Manager Klemm stated due to timelines, the City Council should schedule a public hearing to consider modifying Development District No. 2 and establish TIF District 2-39 for Victory Estates. The schedule of events was reviewed noting the public hearing would be scheduled for May 11. Discussion ensued.

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved Resolution No. 2015 – 18 entitled “Resolution Calling For A Public Hearing By The City Council On The Proposed Modification To The Development Program For Development District No. 2 And The Proposed Establishment Of Tax Increment Financing District No. 2-39 Therein And The Adoption Of The Tax Increment Financing Plan Therefor”.

**INFORMATION AND ANNOUNCEMENTS**

A Special Council Meeting and the Committee of the Whole is scheduled for Wednesday, March 25

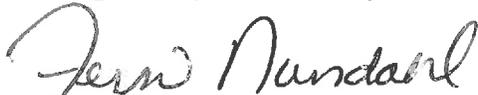
The next regular Council Meeting is scheduled for Monday, April 13

The Chamber’s Leadership Awards is scheduled for Thursday, April 16

**ADJOURNMENT**

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson, and carried without dissenting vote, the meeting adjourned at 5:58 p.m.

Respectfully submitted by,



Fern Nundahl  
Administrative Assistant

## **SPECIAL COUNCIL MEETING MINUTES**

**March 25, 2015**

Mayor Meehl called the Special Council Meeting to order at 5:15 on March 25, 2015 in the Council Chambers located at 125 Second Avenue NE, all members of the Council having been duly notified of the meeting, and the business to be transacted. All Council Members were present.

Staff members present were: City Manager Klemm, EDA Director Johnson, Finance Officer Stokke, Librarian Ladwig, Liquor Store Manager Dreger, Police Chief Hoaby and Administrative Assistant Nundahl.

Others present were: Building Official Neisen, City Engineer Berube

### **AIRPORT CRACK & SEAL PROJECT**

Mayor Meehl stated Council may wish to consider awarding the bid for the Airport Crack and Seal Project to the lowest responsible bidder. City Engineer Berube stated two construction bids were received for the proposed rehabilitation project. The low bid was submitted by Asphalt Surface Technologies Corp in the amount of \$84,511. Berube noted his estimate for the project was \$101,693.

City Engineer Berube stated Asphalt Surface Technologies Corporation is based out of St. Cloud and has completed projects for the City in the past. They have completed multiple airport related projects over the last few years. City Engineer Berube recommended Council accept the low bid for the improvements and complete the paperwork for the funding through the Minnesota Department of Transportation Aeronautics Division. Discussion ensued.

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson and carried without a dissenting vote, the Council accepted the low bid of \$84,511 from Asphalt Surface Technologies Corporation, St. Cloud, Minnesota.

### **2015 IMPROVEMENT PROJECT**

Mayor Meehl stated Council may wish to consider scheduling the assessment hearing for Monday, April 13, 2015 at 5:15. City Engineer Berube stated four contractors submitted bids for the proposed reconstruction project. The low bidder is Kuechle Underground, Inc out of Kimball Minnesota; base bid is \$4,127,102.80, Alternate A which is the thermoplastic crosswalk is \$4,358,978.80 and Alternate B which is the concrete crosswalk is \$4,257,278.80. It was noted, the Engineer's estimate for the construction base bid was \$4,691,672, Alternate A was \$4,960,160 and Alternate B was \$4,867,952.

City Engineer Berube stated Kuechle Underground has completed multiple projects in the area throughout the years. Most recently in Perham, they completed the Second Street South and Downtown Avenues Project.

City Engineer Berube stated based on preliminary numbers, it appears the assessment figures for the project will be down approximately 5 to 10%. The estimated numbers were reviewed.

Discussion ensued regarding the thermoplastic crosswalks versus the concrete crosswalks. Thermoplastic does not last as long as concrete, maybe ten years, but there will be no bump and it will have reflectors for night time. Concrete will last longer but the asphalt and concrete do not settle at the same rate so there will be a bump. Discussion ensued.

On a motion by Council Member Spencer, seconded by Council Member Mattfeld and carried without a dissenting vote, the Council approved Resolution No. 2015 – 19 entitled “Resolution In The Matter Of Calling For A Public Hearing For Proposed Assessments For Improvements For The 2015 Improvement Project Which Includes Third Avenue SE From Main Street To Coney Street, Fox Street From Third Avenue SE To Second Avenue SE, Fourth Street SE From First Avenue To Fifth Avenue SE, Second Avenue SE From Second Street SE To Fifth Street SE, Third Street SE From Second Avenue SE To Third Avenue SE, Third Street SW From Eighth Avenue SW To Third Avenue SW, Perham, Minnesota”

#### **FOURTH STREET SE**

Mayor Meehl stated Council may wish to consider accepting Plans and Specifications and authorize the letting of bids. City Engineer Berube stated plans and specifications are 90% complete and will be completed next week. The project plans follow the proposed improvements outlined in the Preliminary Engineering Report as outlined at the March Council Meeting during the Public Hearing.

City Engineer Berube stated the cost opinion for the improvements was \$150,000 for the proposed improvements based on the Preliminary Engineering Report. Based on the most current design figures available, the estimate for the improvements has been adjusted to \$148,000. The plans were reviewed. Discussion ensued.

On a motion by Council Member Lehmkuhl, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved Resolution No. 2015 – 20 entitled “Resolution In The Matter Of Approving Plans And Specifications And Ordering Advertisement For Bids For Improvements On Fourth Street SE From Seventh Avenue SE To Eighth Avenue SE, Perham, Minnesota”.

#### **LOCAL GOVERNMENT AID**

Mayor Meehl stated Council may wish to consider approving a resolution supporting a LGA House and Senate bill. City Manager Klemm stated Governor Dayton’s budget did not include an increase to LGA. Discussion ensued.

On a motion by Council Member Spencer, seconded by Council Member Johnson and carried without a dissenting vote, the Council approved Resolution 2015 – 21 entitled “Resolution In The Matter Of Supporting Local Government Aid, House File 685, Senate File 874, Perham, Minnesota”.

#### **LIQUOR LICENSE AMENDMENT**

Mayor Meehl stated Council may wish to amend City Code Section 113.27 to include Brewer Taproom License On-Sale and Off-Sale Licenses. City Manager Klemm stated Brett Doebbeling

attended a Council Meeting about a year ago and was intending to open a brewery with Alex Belquist in the old Greenspire Building. Plans have changed and he is looking at constructing a standalone brewery in the Industrial Park. Since the proposed brewery is not connected to an existing liquor license, the City will need to amend its liquor ordinance to allow for "Taproom" licenses so that it can operate independently.

Brett Doebbeling stated he anticipates more on-sale sales versus off-sale. They will be selling growlers, kegs will be sold wholesale. Doebbeling stated the wait time to obtain a Federal and State license is 120 days. In order to apply for a license, they must have a structure and equipment has to be installed or at least ordered.

Council Member Johnson stated he is concerned with approving an off-sale license and questioned if this will affect our stance when a private party requests an off-sale license? Council Member Mattfeld agreed. Liquor Store Manager Dreger stated this may affect sales for craft beers.

City Manager Klemm stated the action needed at this meeting is to amend the ordinance only, Doebbeling will need to apply for a license at a later date. Discussion ensued.

On a motion by Council Member Lehmkuhl, seconded by Council Member Spencer and carried without a dissenting vote, the Council approved Ordinance 372 entitled "Amending City Code Section 113.27, An Ordinance Regulating The Possession, Sale And Consumption Of Intoxicating And 3.2 Percent Malt Liquor Within The City Of Perham, Minnesota".

#### **FEE FOR BREWERY TAPROOM LICENSE**

Mayor Meehl stated Council may wish to consider approving a resolution setting the fee for Brewer Taprooms On-Sale and Off-Sale Liquor Licenses. Finance Officer Stokke stated staff contacted various cities and an average was used to set the fees. Brewer Taproom On-Sale license averaged \$400 and Brewer Taproom Off-Sale averaged \$300. A short discussion ensued.

On a motion by Council Member Spencer, seconded by Council Member Lehmkuhl and carried without a dissenting vote, the Council approved Resolution No. 2015 – 22 entitled "Resolution In The Matter Of Setting Fees For Brewer Taprooms, City Of Perham".

#### **ADJOURNMENT**

On a motion by Council Member Spencer, seconded by Council Member Johnson and carried without a dissenting vote, the meeting was adjourned at 5:43.

Respectfully submitted by,



Fern Nundahl

Administrative Assistant