

**PERHAM CITY COUNCIL  
REGULAR MEETING MINUTES  
May 14, 2018**

The regular meeting of the Perham City Council was called to order by Mayor Meehl at 5:15 pm in the Council Chambers of the City Administration Building at 125 Second Avenue NE, Perham, Minnesota, all members of the Council having been duly notified of the meeting and the business to be transacted. All Council Members were present.

Staff present: City Manager Smith, Finance Officer Stokke, Police Chief Hoaby, Public Works Director Meece and Administrative Assistant Hoeft

Others present: City Engineer Berube

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Meehl requested all in attendance rise for the Pledge of Allegiance.

**CITIZENS CONCERNS**

Mayor Meehl stated Council will recognize citizens who may have items for the Council. Citizens please state your name and address for the record. There were no citizen concerns.

**APPROVAL OF AGENDA**

Mayor Meehl stated Council Members and Staff may add items to the Agenda which requires Council action. Council Member Lehmkuhl requested Council discuss a nuisance property owned by Irene Sweere which contains a trailer owned by Terry Bleichner. The request was added to the agenda as item C under Public Works and Safety.

On a motion by Council Member Johnson, seconded by Council Member Schmidt and carried without a dissenting vote, the Council approved the agenda as presented.

**CONSENT AGENDA**

Mayor Meehl stated all items listed with an asterisk (\*) will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

On a motion by Council Member Lehmkuhl, seconded by Council Member Spencer and carried without a dissenting vote, the Council approved the consent agenda as presented.

**\*APPROVAL OF MINUTES**

Council approved the minutes of the Regular Meeting of the Council held on April 9, 2018 and the Special Council Meeting Minutes of April 25, 2018.

**APPROVAL FOR PAYMENT OF CITY CLAIMS**

Mayor Meehl stated Council may wish to approve payment of Prepaid and Unpaid City Claims. Finance Officer Stokke noted no additional claims.

On a motion by Council Member Johnson, seconded by Council Member Schmidt and carried without a dissenting vote, the Council approved payment of the Prepaid and Unpaid City Claims in the amount of \$1,124,917.79 for the month of April.

**GAMBLING PERMIT**

Mayor Meehl stated Council may wish to consider approving a gambling permit for Perham Lions Club to establish gambling at Disgruntled Brewing. City Manager Smith noted that he believes the Perham Lions Club has plans to set up electronic pull-tab machines.

On a motion by Council Member Johnson, seconded by Council Member Lehmkuhl and carried without a dissenting vote, the Council approved resolution 2018-8 entitled “Resolution In The Matter Of Approving Premises Permit Application Perham Lions Club” to conduct fair and lawful gambling at Disgruntled Brewing.

**\*YOGA IN THE PARK**

Council authorized the use of Paul Miller Park for the use of teaching outdoor yoga classes June 2 – August 25.

**\*LADYSLIPPER GARDEN CLUB**

Council authorized the use of NP Park by the Ladyslipper Garden Club to host their annual plant sale on June 2, 2018.

**\*AVERAGE JO JR. TRIATHLON**

Council authorized the use of Arvig Park for the 2018 Average Jo Jr. Triathlon on June 29, 2018.

**\*ACCEPTANCE OF PERHAM LAKESIDE GOLF CLUB INCOME STATEMENT**

Council accepted the PLGC’s Income Statement for March 2018.

**\*ACCEPTANCE OF PERHAM AREA COMMUNITY CENTER'S FINANCIAL REPORTS**

Council accepted the PACC's Financial Reports for March 2018.

**\*ACCEPTANCE OF THE CITY'S FINANCIAL REPORTS**

Council accepted the following reports: Cash Balance and Investment Summary, Budget Summary – Revenue and Expense, Enterprise Financials and the Utility Aging Report for April 2018.

**CITY ENGINEER MONTHLY UPDATE**

City Engineer gave an update on various projects.

*2015 Improvement Project (3<sup>rd</sup> Ave Southeast)*

The final payment to Kuechle is being prepared, it will be sent to Kuechle by the end of the week for review and signatures.

*Wellhead Protection Plan Part II*

Minor modifications remain on the wellhead plan per the request of the Minnesota Department of Health. The updated final version of the plan will be sent in by the middle of June.

*Third Street Northeast*

Sellin and select subcontractors have been working on the correction and completion list over the last few weeks. Sellin hopes to have the project ready for closeout by the end of June.

*County 8 Closure/Truck Route Improvements*

The detour has been setup and with assistance from the Perham Police Department and Otter Tail County, improvements to visibility of signage have been made. The detour will be up for some time, so review of the signage and potential modifications will be discussed throughout the life of the detour.

*Capital Improvement Plan Update*

This summer we will be updating the Capital Improvement Plan that was last completed in 2014. With modifications to the timing of past projects and future projects, we will be discussing the plan at a future Committee of the Whole or Council Meeting.

**\*2018 SEAL COAT PROJECT**

Council accepted the apparent low quote of \$78,898.40 from Morris Sealcoat and Trucking out of Morris, MN for areas one and two of the 2018 Seal Coat Project. The City received four quotes ranging from \$94,694.40 to \$108,288.00 for all three areas of the project. Area three, the Clearwater Addition, will not be done this year.

**NUISANCE PROPERTY**

Mayor Meehl stated Council may wish to discuss the nuisance property owned by Irene Sweere containing a trailer owned by Terry Bleichner. Council Member Lehmkuhl explained that he'd been approached recently by irate neighbors of the property. Police Chief Hoaby discussed the process involved prior to having a court order enforced to have the trailer removed and the property cleaned up and noted that he will contact the property owner again. Lehmkuhl also noted that the property is for sale and inquired whether the City could condemn the property since the utilities don't meet County code requirements. City Manager Smith responded that it's an unbuildable lot and once the trailer is removed from the property, there will be nothing left to condemn.

**INFORMATION AND ANNOUNCEMENTS**

Spring Clean-up Day is Saturday, May 19

Committee of the Whole is scheduled for Wednesday, May 30 at 5:15

The next Regular Council Meeting is scheduled for Monday, June 11 at 5:15 pm

The Household Hazardous Waste Day is scheduled for Wednesday, June 27 from 10:00 – 2:00

**ADJOURNMENT**

A motion was made by Council Member Lehmkuhl and seconded by Council Member Johnson for Mayor Meehl to adjourn the meeting at 5:39 pm.

Respectfully submitted by,



Heather Hoelt  
Administrative Assistant